

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO METCALF & EDDY/CARDOZO ENGINEERING, INC., JOINT VENTURE FOR FC-7619-03E, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION FORTY-EIGHT THOUSAND FOUR HUNDRED EIGHTY-ONE DOLLARS AND SIXTY CENTS (\$2,048,481.60); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta did enter into FC-7619-03E, Annual Contract for Architectural and Engineering Services, City Wide Annual Contract for Architectural and Engineering Services, Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Services Support Services, on behalf of the Department of Watershed Management; and

WHEREAS, the Commissioner of the Department of Watershed Management requires personnel management services; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended the issuance of a Notice to Proceed for FC-7619-03E to Metcalf & Eddy/Cardozo Engineering, Inc., to provide these services to the City of Atlanta.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is authorized to issue a Notice to Proceed to Metcalf & Eddy/Cardozo Engineering, Inc., Joint Venture for FC-7619-03E, City Wide Annual Contract for Architectural and Engineering Services, Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Services Support Services, in an amount not to exceed Two Million Forty-Eight Thousand Four Hundred Eighty-One Dollars and Sixty Cents (\$2,048,481.60).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is hereby directed to prepare an appropriate agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that this notice to proceed will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

BE IT FINALLY RESOLVED, that all contracted work for FC-7619-03E will be charged to and paid from Fund, Account and Center Number 2J28 (2004 Water & Wastewater Bond Fund) 524001 (Consultant/Professional Services) Q38I02989999 (Sewer Group Two Rehabilitation).

Part II: Legislative White Paper:

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION
BY CITY UTILITIES COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO METCALF & EDDY/CARDOZO ENGINEERING, INC., JOINT VENTURE FOR FC-7619-03E, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION FORTY-EIGHT THOUSAND FOUR HUNDRED EIGHTY-ONE DOLLARS AND SIXTY CENTS (\$2,048,481.60); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

Council Meeting Date: September 17, 2007

Requesting Dept.: Watershed Management

FAC Confirmed by: John Kinsey

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to seek approval for issuance of Notice to Proceed for Task Order under FC-7619-03E, Annual Contract for Architectural and with Metcalf & Eddy and Cardozo Engineering, JV for Sanitary Sewer Evaluation Survey and Sewer Rehabilitation Services Support Services.

2. Please provide background information regarding this legislation.

The Annual Contract for Architectural and Engineering Services is a city wide agreement entered into to provide professional consulting services which shall be

inconclusive of customary sanitary, civil, mechanical, electrical, architectural, control instrumentation, geotechnical and structural engineering, easement and real estate acquisition services, contract administration, inspection services incidental thereto. The purpose of this request is to provide personnel management services in support of the Sanitary Sewer Evaluation (SSES) and Sewer Rehabilitation program.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

(d) **Invitations Issued:**

(e) **Number of Bids:**

(f) **Proposals Received:**

(g) **Bidders/Proponents:**

(h) **Term of Contract:** 2 years with 3 One (1) year renewals

4. Fund Account Center (Ex. Name and number): \$2,048,481.60 - 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROF. SERVICES) Q38I02989999(SEWER GROUP 2 REHABILITATION)

Fund: _____ **Account:** _____ **Center:** _____

5. Source of Funds: Example: Local Assistance Grant

6. Fiscal Impact: \$2,048,481.60 - 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROF. SERVICES) Q38I02989999(SEWER GROUP 2 REHABILITATION)

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Willie Canidate

**FC-7619-03E SANITARY SEWER EVALUATION SURVEY AND
SEWER REHABILITATION SERVICES SUPPORT SERVICES
LEGISLATIVE SUMMARY**

TO: City Utilities Committee

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED TO METCALF & EDDY/CARDOZO ENGINEERING, INC., JOINT VENTURE FOR FC-7619-03E, CITY WIDE ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, SANITARY SEWER EVALUATION SURVEY SUPPORT SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION FORTY-EIGHT THOUSAND FOUR HUNDRED EIGHTY-ONE DOLLARS AND SIXTY CENTS (\$2,048,481.60); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROFESSIONAL SERVICES) Q38I02989999 (SEWER GROUP TWO REHABILITATION); AND FOR OTHER PURPOSES.

Committee Meeting Date: September 11, 2007

Council Meeting Date: September 17, 2007

Requesting Dept.: Watershed Management

Contract Type: Professional Services RFP

Advertisement: October 26, 2003

Bids/Proposals Due: January 7, 2004

Invitations Mailed: 146

Bids/Proposals Received: 12

Arcadis/BPA-(Brindley Pieters & Associates) – Joint Venture
Atlanta Architects & Engineers, Joint Venture
Atlanta Services Group, a Joint Venture
Infrastructure Partners-Joint Venture (B & Jackson/ HDR/
Malcom Pirnie)
Brown and Caldwell/Deloan Hampton & Associates/Long
Engineering Inc. - Joint Venture
CH2M Hill/Williams-Russell and Johnson – Joint Venture
Earthtech/IMCo Joint Venture
HTL - Harrington, Tetra Tech & Lowe-Joint Venture
JP² (Jacobs, Prad, PBS&J) – Joint Venture
Metcalf & Eddy/Cardozo Engineering-Joint Venture
Parsons Brinckerhoff & Khafra-Joint Venture

Shaw Environmental Inc. /AIM Partners, PLC- JV

Bidders/Proponents:

- (1) CH2M Hill/Williams-Russell and Johnson
- (2) Atlanta Services Group
- (3) JP2 (Jacobs, Prad, PBS&J)
- (4) Shaw/ Aim, Joint Venture
- (5) Metcalf & Eddy/Cardozo Engineering, Joint Venture
- (6) Arcadis/Brindley Pieters & Associates, Joint Venture

Contractor:

Metcalf & Eddy/Cardozo Engineering, Joint Venture

Estimated Value:

\$ 2,048,481.60

Scope Summary:

This task order will provide professional consulting services which shall be inconclusive of customary sanitary, civil, mechanical, electrical, architectural, control instrumentation, geotechnical and structural engineering, easement and real estate acquisition services, contract administration and inspection services.

Background:

Original executed on May 17, 2004, expired on May 16, 2006

A Ninety Day extension effective term began on May 17, 2006 and expired on August 15, 2006

Renewal Agreement No. 1 effective term began on August 16, 2006 to August 15, 2007

Renewal Agreement No. 2 effective term began on August 16, 2007 to August 15, 2008

Evaluation Team:

DPRCA, DWM, DPW, DPCD, OCC and Risk Management

Term of Contract:

Two (2) years with an option to renew for three (3) one (1) year periods

Fund Account Centers:

2J28 (2004 Water & Wastewater Bond Fund)
524001 (Consultant/Professional Services)
Q38I02989999 (Sewer Group Two Rehabilitation).

Prepared By:

Anthony Stanley

Contact Number:

404-330-6384

**Project
Participation:**

| | | |
|--|-------------|------------|
| <u>Metcalf & Eddy/Cardozo Engineering, Inc. a JV (15 pts.)</u> | | |
| Cardozo Engineering | FBE | 20% |
| Eagle Environmental Group | FBE | 4% |
| P.M. Holmes & Associates | FBE | 2% |
| Street Smarts | FBE | 1% |
| Construction Control Services | FBE | 1% |
| Thacker Operating Co. | AABE | 10% |
| MHR International | AABE | 20% |
| <u>Mosby Law Group</u> | <u>AABE</u> | <u>5%</u> |
| Participation Total | | 63% |

FILE COPY



CITY OF ATLANTA
DEPT. OF PROCUREMENT

CITY OF ATLANTA

AUG 10 PM 4:14

SHIRLEY FRANKLIN
MAYOR

55 TRINITY AVENUE SW, SUITE 5400
ATLANTA, GEORGIA 30303-0312
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
COMMISSIONER

TO: Adam L. Smith, Chief Procurement Officer, DOP

FROM: Robert J. Hunter, Commissioner, DWM

Robert J. Hunter

DATE: July 26, 2007

RE: REQUEST FOR PROCESSING TRANSMITTAL FORM

The Department of Watershed Management is forwarding the following for processing:

Project: TASK ORDER, A/E Services for SSES and Sewer Rehabilitation Support Services

Contractor: Metcalf & Eddy/Cardozo Engineering, Inc, JV

FC # 7619-03E

Terms:

☐ Technical Specifications (Hard Copy)

☐ Project Statement

☐ Est: \$2,048,481.60

☐ Drawings

☒ Requisition: Q38I8005

☐ (FAC #) 2J28 524001 Q38I02989999

☐ (FAC #)

☐ Adver. Requisition:

☐ (FAC #)

☐ Other:

☒ Project Manager & Phone No.

Lowell Chambers (404) 339-6249 ext 6734

☒ DWM Procurement Div. Contact

WILLIE CANIDATE (404) 330-6335

☐ Special Instructions:

For Bid/Proposal documents, after the Department of Procurement has reviewed said documents, Watershed understands that we can expect confirmation of this transmittal within two (2) working days. A project meeting will be scheduled and the project calendar set.

/wc

Attachment(s)

c: Sheila Pierce, Deputy Commissioner, DWM
Lowell Chambers, Director, DWM
Sammy Goodson, Deputy Commissioner
Willie Canidate, Contracting Officer Sr., DWM
Theresa Stewart, Legislative Counsel, DOL



SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

July 26, 2007

TO: Adam Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: LEGISLATIVE REQUEST
FC-7619-03E, TASK ORDER, A/E Services for SSES and Sewer Rehabilitation Support
Services-

Contractor: Metcalf & Eddy/Cardozo Engineering, Inc. JV

Please prepare appropriate legislation (**Cycle -15, September 17, 2007**) for the above referenced contract with Metcalf & Eddy/Cardozo Engineering, Inc. JV., in an amount not to exceed \$2,048,481.60, paid from fund, account, and center number: 2J28 (2004 WATER & WASTEWATER BOND FUND) 524001 (CONSULTANT/PROF. SERVICES) Q38I02989999(SEWER GROUP 2 REHABILITATION).

All contract terms, conditions, stipulations of the original contract shall remain the same.

If you have any questions concerning this matter, please feel free to contact Sheila Pierce, at (404) 330-6814 or Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

Your assistance in this matter is requested and appreciated.

/wc

c: Sheila Pierce, Deputy Commissioner, DWM
Sammy Goodson, Deputy Commissioner, DWM
Cathy Martin, Deputy Chief Procurement Officer, DOP
Maisha Land, Legislative Liaison, DWM
Theresa Stewart, Legislative Counsel, DOL
Willie Canidate, Contracting Officer, Sr., DWM
File

REQUISITION NUMBER

SECRET

SHIP TO CODE | 134

CENTER

DOP003-04

Metcalf & Eddy and Cardozo Engineering

A Joint Venture

1201 Peachtree Street NE, 400 Colony Square, Suite 1104
Atlanta, GA 30361 Phone: (404) 685-3561 Fax: (404) 881-6329

July 23, 2007

Mr. Glenn Gex
Clean Water Atlanta Program Management Team
230 Peachtree Street
Suite 500
Atlanta, GA 30303

**Ref: FC-7619-03E, Annual Contract for Architectural and Engineering Services,
Renewal Year 2**

Dear Mr. Gex:

Thank you for your recent invitation to continue to provide supplemental staff to support the DWM SSES and Sewer Rehab contracts.

I am writing to confirm that the Metcalf & Eddy / Cardozo Engineering Joint Venture accepts the proposed task order services (scope) as provided in your letter of July 13, 2007. In accordance with your request, a copy of this scope (Form A) is enclosed with this letter.

In order to facilitate the management of this project, I have appointed Peter Oram to act as Project Manager on behalf of the Joint Venture, and would request that you use him as our primary contact in all future correspondence. Peter can be reached on 404-682-3836 or via email at peter.oram@m-e.aecom.com.

The Metcalf & Eddy / Cardozo Engineering Joint Venture looks forward to continuing to support you on this very exciting project.

Respectfully,



Peter Oram on behalf of:

Daniel W. Donahue
Vice President

cc: Peter Oram
Roberto Cardozo

Encl.

FORM A

Metcalf & Eddy/Cardozo Engineering, Inc. - JV
 FC- 7619-03E, Annual Contract for Architectural and Engineering Services
 Department of Watershed Management
 Sewer System Evaluation Survey and Sewer Rehabilitation Construction Management Program

Task Order #2 - Proposed scope of services for requested staff positions shown below.

| Proposed CMP Staff Position | Number | A&E Labor Category | Rate (\$/Hr) | Hours | Labor (\$) | Telephone (\$) | Travel (\$) | ODC Contingency (\$) | Total (\$) |
|-------------------------------|--------|--------------------|--------------|--------|----------------|----------------|-------------|----------------------|----------------|
| Management Analyst | 1 | Designer 2 | \$61.11 | 4,224 | \$258,128.64 | \$2,400.00 | \$10,708.80 | \$1,310.88 | \$272,548.32 |
| Projects Controls Coordinator | 1 | Scheduler | \$94.23 | 4,224 | \$398,027.52 | \$2,400.00 | \$10,708.80 | \$1,310.88 | \$412,447.20 |
| Contract Manager | 2 | Resident Engineer | \$89.06 | 8,448 | \$752,378.88 | \$4,800.00 | \$21,417.60 | \$2,621.76 | \$781,218.24 |
| Inspector | 2 | Field Engineer | \$65.51 | 8,448 | \$553,428.48 | \$4,800.00 | \$21,417.60 | \$2,621.76 | \$582,267.84 |
| Total | 6 | | | 25,344 | \$1,961,963.52 | \$14,400.00 | \$64,252.80 | \$7,865.28 | \$2,048,481.60 |

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Department's Legislative Liaison Maisha L. Wood

Contact Number: x6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities

Council Deadline: September 4, 2007

Anticipated Committee Meeting Date(s): September 11, 2007

Anticipated Full Council Date: September 17, 2007

Legislative Counsel (Signature): M. Theresa Stewart

Commissioner Signature Robert J. Hunter

Chief Procurement Officer Signature: Adam Smith

CAPTION

A RESOLUTION

BY CITY UTILITIES COMMITTEE

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FINANCIAL IMPACT (if any):

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 8/27/07 Reviewed by: [Signature]
(date) (date)

Submitted to Council: _____
(date)